

**Assignment Codes for Non-teaching Professional Staff**

**GENERAL ADMINISTRATION**

0101	Superintendent
0102	Assistant Superintendent
0300	Executive Deputy Superintendent
0301	Deputy or Associate Superintendent

**Deputy or Associate Superintendent for:**

0302	Elementary Education
0304	Secondary Education
0308	Administration
0310	Middle-level Education
0312	Curriculum
0314	Instruction
0316	Personnel and/or Recruitment
0318	Research
0320	Special Education
0322	Business

**Assistant Superintendent for:**

0402	Elementary Education
0404	Secondary Education
0406	Occupational Education
0407	Bilingual Education
0408	Administration
0410	Middle-level Education
0412	Curriculum
0414	Instruction
0416	Personnel and/or Recruitment
0418	Research
0421	Special Education
0422	Other Assistant Superintendent (not State and/or Federally Aided Programs, School Business Management, or Special Services; see appropriate codes)
0600	Administrative Assistant

**Director or Coordinator of:**

0702	Elementary Education
0704	Secondary Education
0706	Occupational Education
0710	Middle-level Education
0712	Curriculum

0714	Instruction
0715	Math, Science and Technology (MST)
0716	Personnel and/or Recruitment
0718	Research
0719	Online Learning
0720	Academic Intervention Services (AIS) / Response to Intervention (RTI)
0721	Buildings and Grounds
0723	Central Zoning Unit
0724	Cooperative Education
0725	Audit
0726	In-service Training
0727	Gifted/Talented
0728	Integration and/or Human Relations
0729	Staff Development/ Training
0730	Other Director or Coordinator (not State and/or Federally Aided Programs, Special Services or Subject Area; see appropriate codes)

**Assistant Director or Coordinator of:**

0802	Elementary Education
0804	Secondary Education
0806	Occupational Education
0810	Middle-level Education
0812	Curriculum
0814	Instruction
0816	Personnel and/or Recruitment
0818	Research
0826	In-service Training
0828	Assistant Administrative Director
0829	Staff Development/ Training
0830	Other Assistant Director or Coordinator (not State and/or Federally Aided Programs, Special Services or Subject Area; see appropriate codes)

**State and/or Federally Aided Programs**

0900	Assistant Superintendent
0902	Director or Coordinator – General
0904	District Coordinator

0906	Assistant Director or Coordinator – General
0908	Project Coordinator
0910	Assistant Project Coordinator
0912	Other State or Federally Aided Program Administration

**School Business Management**

1000	Assistant Superintendent for Business
1004	Business Manager I and II
1005	School Business Executive I, II, and III
1006	Administrative Assistant for Business
1008	Business Official
1009	School Business Administrator
1010	Other Business Mgmt

**SCHOOL OR BUILDING ADMINISTRATION**

**Principal**

1102	Elementary School
1104	Middle School
1106	Junior High School
1107	K-12 School
1108	Senior High School
1109	Junior-Senior High School
1110	Special School (for the deaf, blind, handicapped, etc.)

**Assistant or Vice Principal**

1202	Elementary School
1204	Middle School
1206	Junior High School
1207	K-12 School
1208	Senior High School
1209	Junior-Senior High School
1210	Special School (for the deaf, blind, handicapped, etc.)
1300	Other School or Building Administration

**Other General Staff**

1401	Labor Relations Officer or Negotiator
1402	Coordinator or Editor of Publications
1404	Research Associate
1406	Research Psychologist
1408	Research Assistant
1409	Chief Information Officer
1410	Member, Board of Examiners
1412	Administrator of School Planning and Research
1414	Methods Analyst
1416	Curriculum Writer
1418	Educational Facilities Coordinator
1420	Mentor Teacher
1421	Resource Teacher
1422	Teacher Trainer – Common Branch
1424	Teacher Trainer – Language Arts and Social Studies
1426	Teacher Trainer – Mathematics and Science
1427	Teacher Trainer - Computers
1428	Other

**SPECIAL SERVICES**

**Pupil Personnel Services**

2000	Assistant Superintendent for Pupil Services
2002	Director or Coordinator of Pupil Services
2004	Administrative Assistant for Pupil Services
2005	Dean of Students
2006	District Supervising Attendance Officer
2010	Supervising Attendance Teacher
2012	Attendance Teacher
2013	Attendance Teacher (Bilingual)
2014	Supervising School Psychologist
2017	School Psychologist
2018	School Psychologist (Bilingual)
2019	Director of School Social Workers

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2022	School Social Worker
2023	School Social Worker (Bilingual)
2102	Director, Coordinator or Supervisor of Guidance
2106	Supervising Guidance Counselor
2107	Elementary School Counselor
2108	Elementary School Counselor (Bilingual)
2109	Middle School Counselor
2110	Middle School Counselor (Bilingual)
2111	Junior High School Counselor
2112	Junior High School Counselor (Bilingual)
2113	Senior High School Counselor
2114	Senior High School Counselor (Bilingual)
2115	Middle/Junior/Senior High School Counselor
2116	Middle/Junior/Senior High School Counselor (Bilingual)
2300	Other Pupil Personnel Services

## School Health Services

2202	Director of School Health Services
2209	Nurse Practitioner
2210	School Nurse – Teacher
2211	School Nurse (RN)
2212	Licensed Practical Nurse (LPN)
2213	Dental Hygienist
2298	Other School Health Services

## Special Services Staff Employed Exclusively to Work with Students with Disabilities Identified or Evaluated Under IDEA

1520	Audiologist
1522	Speech Language Pathologist
1524	Interpreter
1526	Psychologist
1528	Social Worker
1530	Occupational Therapist
1532	Physical Therapist
1534	Medical/Nursing Services

1536	Counseling incl. Rehab
1538	Orientation/Mobility Specialist
1539	Therapeutic Recreation Specialist solely for Students under IDEA

## Learning Technology and Educational Communications Svcs

7502	Director or Coordinator
7504	Assistant Director
7506	Supervisor
7510	Other Learning Technology

## Data Processing Svcs

1602	Director or Coordinator
1604	Assistant Director
1610	Other Data Processing

## Community Centers or Svcs (Not Adult Ed)

1702	Director or Coordinator
1704	Assistant Director
1710	Other Community Services

## School Libraries and Library Systems

7402	Director/Coordinator/Supervisor of District Library Services
7403	Director of School Library System (BOCES or Big City only)
7408	Department Head or Chairperson
7410	Other Library Services

## Public Information Svcs

1900	Assistant Superintendent
1902	Director or Coordinator
1904	Assistant Director
1910	Other Public Information

## SUBJECT AREA ADMINISTRATION Special Education

1502	Director or Coordinator
1504	Assistant Director/Coord.
1505	Inservice Trainer

1506	Supervisor
1507	Chairperson-Committee on Special Education
1508	Department Head or Chairperson
1509	Assistant Principal (NYC)
1510	Chairperson-Committee on Preschool Special Education
1512	School Based Support Team (NYC)
1514	Education Evaluator
1516	Other (not special education teacher)

## Prekindergarten

2406	Supervisor
2410	Other (not classroom teacher)

## Kindergarten

2506	Supervisor
2510	Other (not classroom teacher)

## Common Branch (Grades 1-6)

2606	Supervisor
2608	Resource Teacher
2610	Other (not classroom teacher)

## Reading

3002	Director or Coordinator
3004	Assistant Director
3006	Supervisor
3007	Consultant
3008	Department Head or Chairperson
3009	Assistant Principal (NYC)
3010	Other (not classroom teacher)

## English

3102	Director or Coordinator
3104	Assistant Director
3106	Supervisor
3108	Department Head or Chairperson
3109	Assistant Principal (NYC)
3110	Other (not classroom teacher)

## Computer Studies/ Instruction

8202	Director or Coordinator
8204	Assistant Director
8206	Supervisor
8208	Department Head or Chairperson
8210	Other (not classroom teacher)

## Foreign Languages- Overall Responsibility

3202	Director or Coordinator
3204	Assistant Director
3206	Supervisor
3208	Department Head or Chairperson
3209	Assistant Principal (NYC)
3210	Other (not classroom teacher)

## Bilingual Education

5602	Director or Coordinator
5604	Assistant Director
5606	Supervisor
5607	Resource Teacher
5608	Curriculum Specialist
5609	Bilingual Teacher in School and Community Relations (not classroom teacher)
5610	Other (not classroom teacher)

## English as a Second Language

8602	Director or Coordinator
8604	Assistant Director
8606	Supervisor
8607	Resource Teacher
8608	Curriculum Specialist
8609	ESL Teacher in School and Community Relations (not classroom teacher)
8610	Other (not classroom teacher)

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## Mathematics

4102	Director or Coordinator
4104	Assistant Director
4106	Supervisor
4108	Department Head or Chairperson
4109	Assistant Principal (NYC)
4110	Other (not classroom teacher)

## Science

4201	Curriculum Coordinator-Science
4202	Director or Coordinator
4203	Elementary Level Science Coordinator
4204	Assistant Director
4206	Supervisor
4208	Department Head or Chairperson
4209	Assistant Principal (NYC)
4210	Other (not classroom)

## Social Studies

4302	Director or Coordinator
4304	Assistant Director - Social Studies
4306	Supervisor
4308	Department Head or Chairperson
4309	Assistant Principal (NYC)
4310	Other (not classroom teacher)

## Humanities

5402	Director or Coordinator
5404	Assistant Director
5406	Supervisor
5408	Department Head or Chairperson
5409	Assistant Principal (NYC)
5410	Other (not classroom teacher)

## Art

4402	Director or Coordinator
4404	Assistant Director
4406	Supervisor
4408	Department Head or Chairperson
4409	Assistant Principal (NYC)
4410	Other (not art teacher)

## Music

4702	Director or Coordinator
4704	Assistant Director
4706	Supervisor
4708	Department Head or Chairperson
4709	Assistant Principal (NYC)
4710	Other (not music teacher)

## Theatre

6402	Director or Coordinator
6404	Assistant Director
6406	Supervisor
6408	Department Head or Chairperson
6409	Assistant Principal (NYC)
6410	Other (not theatre teacher)

## Dance

6702	Director or Coordinator
6704	Assistant Director
6706	Supervisor
6708	Department Head or Chairperson
6709	Assistant Principal (NYC)
6710	Other (not dance teacher)

## Health Education

4502	Director or Coordinator
4504	Assistant Director
4506	Supervisor
4508	Department Head or Chairperson
4509	Assistant Principal (NYC)
4510	Other (not classroom teacher)

## Safety Education and Driver Education

5701	Director or Coordinator of Safety Education
5702	Director or Coordinator of Driver Education
5703	Assistant Director of Safety Education
5704	Assistant Director of Driver Education
5705	Supervisor of Safety Education
5706	Supervisor of Driver Education
5707	Department Head or Chairperson of Safety Education

5708 Department Head or Chairperson of Driver Education

5709 Assistant Principal of Safety Education (NYC)

5710 Other (not classroom teacher)

## Physical Education

4603	Director or Coordinator-Physical Education
4605	Assistant Director - Physical Education
4606	Supervisor of Physical Education
4608	Department Head or Chairperson of Physical Education
4609	Assistant Principal of Physical Education (NYC)
4610	Other (not physical education teacher)

## Agriculture

4802	Director or Coordinator
4804	Assistant Director
4806	Supervisor
4808	Department Head or Chairperson
4809	Assistant Principal (NYC)
4810	Other (not classroom teacher)

## Business and Marketing Education

4902	Director or Coordinator
4904	Assistant Director
4906	Supervisor
4908	Department Head or Chairperson
4909	Assistant Principal (NYC)
4910	Other (not classroom teacher)

## Family and Consumer Sciences

5002	Director or Coordinator
5004	Assistant Director
5006	Supervisor
5008	Department Head or Chairperson
5009	Assistant Principal (NYC)
5010	Other (not classroom teacher)

## Technology

5102	Director or Coordinator
5104	Assistant Director
5106	Supervisor
5108	Department Head or Chairperson
5109	Assistant Principal (NYC)
5110	Other (not classroom teacher)

## Trade and Technical Education

5202	Director or Coordinator
5204	Assistant Director
5206	Supervisor
5208	Department Head or Chairperson
5209	Assistant Principal (NYC)
5210	Other (not classroom teacher)

## Health Occupations Education

5902	Director or Coordinator
5904	Assistant Director
5906	Supervisor
5908	Department Head or Chairperson
5909	Assistant Principal (NYC)
5910	Other (not classroom teacher)

## Other Subject Area

7102	Director or Coordinator
7104	Assistant Director
7106	Supervisor
7108	Department Head or Chairperson
7109	Assistant Principal (NYC)
7110	Other (not classroom teacher)