

RFP #16-003: Professional Development for Impartial Hearing Officers

Questions and Answers

Fiscal Questions:

1. Will this project be funded with State funds only, or will part of the funding be from federal sources?

The contract to be awarded through this RFP is funded by the New York State Education Department through its federal Individuals with Disabilities Education Act (IDEA) discretionary funds.

2. Is there a cap to the percentage of overhead costs (Indirect, Research Foundation charges) that can be charged?

Bidders should use their own approved restricted indirect cost rate.

3. What is the dollar threshold for an item to be considered an equipment purchase?

Equipment is considered any item with a unit cost of \$5,000 or more. Equipment purchases are not permitted under the terms of this RFP.

Program Questions:

4. Will previous materials developed/used under this project be accessible to the successful bidder?

NYSED owns the training materials developed to date for this project and, as appropriate, will share those materials with the subsequent successful bidder.

5. Will the successful bidder be responsible for reimbursing trainee travel, per diem and lodging costs?

No. The vendor will be responsible for all other costs associated with the provision of training including the cost of instructors, support staff, course materials and training locations.

6. Where will participants be traveling from?

Training participants come from throughout New York State, however the training sessions held in the New York City (NYC) region typically draw trainees primarily from the NYC/Long Island region, and the upstate training sessions typically draw trainees primarily from rest of state.

7. Approximately how many trainees will be from upstate New York and how many from New York City?

Approximately 30 trainees are from upstate New York and approximately 90 trainees are from the New York City region.